

RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5th Street, Alameda, SK on Tuesday, December 10, 2024 at 9:02am.

PRESENT:

Kelvin Luedtke	Reeve
Jeremy Nielsen	Division 1 (9:00am-12:59pm)
Reed Gibson	Division 2
Kim Dietze	Division 3
Melissa Gervais	Division 4
Edward Brown	Division 5
Tyler McLean	Division 6 (arrived at 9:06am)
Sentura Freitag	Chief Administrative Officer
Michelle Needham	Assistant Administrator
Kirk Brooks	Foreman (9:22am – 10:40am)
Jeremy Burness	Assistant Foreman (9:22am – 10:40am)

CALL TO ORDER:

This meeting was called to order by the Reeve at 9:02A.M.

DECLARATION OF CONFLICT OF INTEREST: None

COUNCIL COMMITTEES UPDATE:

Foreman Kirk Brooks and Assistant Foreman Jeremy Burness arrived at the meeting at 9:22am

FOREMAN UPDATE: 9:22am-10:40am

GRAVEL HAUL TENDER:

Tenders were received from the following:

	Crush with Haul	Crush Only
Turnbull	\$1,105,080.00	\$544,080.00
JJ Trucking	\$932,950.00	\$437,950.00
Chamney Crushing	\$1,020,375.00	\$516,375.00
Langenberg Redi Mix	\$1,123,504.00	\$457,504.00

Gravel Crush **288/24** Dietze:

Tender That the RM shall accept the Gravel Crush tender for up to 50,000 yds³ of ¾” road gravel crushed and piled in the pit at SW 36-02-01 W2 (no hauling) from JJ Trucking in the amount of \$437,950.00 plus taxes to be completed by March 31, 2025. Furthermore the requirement for a performance bond has been waived. **CARRIED**

The meeting broke from 10:05am to 10:13am

CAO Sentura Freitag and Assistant Administrator Michelle Needham left the meeting at 10:30am and returned at 10:40am

Foreman Kirk Brooks and Assistant Foreman Jeremy Burness left the meeting at 10:40am

The meeting broke for lunch at 12:05pm – 12:30pm

CAO Sentura Freitag joined the meeting at 12:35 pm

Assistant Administrator Michelle Needham joined the meeting at 12:43pm

Outside Wages 2025 **289/24 Gervais:**
That outside staff wages shall be the following effective the first pay-period in 2025. Furthermore, all increases shall be rounded up the nearest \$0.05:

Kirk Brooks	\$45.50 per hour (1.6% Cost of living + 3.5% performance)
Jeremy Burness	\$37.00 per hour and 1 week/year of VL (1.6% Cost of Living)
Larry Schnell	\$35.75 per hour (1.6% cost of living + 0.8% performance)
Shanise Mayer	\$32.50 per hour (1.6% cost of living + 2.9% performance)
Dillon Mathison	\$32.50 per hour (1.6% cost of living + 2.9% performance)
Colby Ricard	\$22.50 per hour (1.6% cost of living + 10.4%development)

CARRIED

Office Wages 2025 **290/24 Nielsen:**
That Office Staff wages shall be the following effective the first pay period in 2025. Furthermore, all increases shall be rounded up to the nearest \$0.05:

Sentura Freitag	\$103,281.55 (1.6% cost of living + 2.9% performance)
Michelle Needham	\$40.30 per hour (1.6% cost of living + 1.4% performance)
Carla Yanyu	\$26.00 per hour (1.6% cost of living + 2.4% performance)

CARRIED

Regular minutes **291/24 McLean:**
That the minutes of the regular meeting of November 13, 2024 shall be approved as read.

CARRIED

November Statement **292/24 Gibson:**
That the detailed financial report including bank reconciliations for all accounts for the month of November shall be accepted as read, and attached.

CARRIED

Councillor Jeremy Nielsen left the meeting at 12:59pm

Accounts Payable **293/24 Brown:**
That the statement of payments being, cheques #8029-8051 in the amount of \$162,076.83, and other online payments in the amount of \$1,982.05 for a total of \$164,058.88 shall be paid and be attached to the minutes.

CARRIED

Oil Approvals **294/24 Brown:**
That the RM shall accept the oil approvals as attached.

CARRIED

OLD BUSINESS:

Progress Payment #3 **295/24 Dietze:**
That the RM shall pay Shaw Earth Moving Progress Payment #3 Final payment in the amount of \$55,840.45 plus taxes for road construction at RNG Road 2034 from TWP 040-042.

CARRIED

Progress Payment #2 **296/24 Gervais:**
That the RM shall pay Shaw Earth Moving Progress Payment #2 in the amount of \$34,692.20 plus taxes for road construction at TWP 060 from RNG 2014-2013.

CARRIED

Prairie Rd Solutions **297/24 Gervais:**
That the RM shall pay Prairie Road Solutions in the amount of \$4,990.00 plus GST for road construction at TWP 060 from RNG 2014-2013.

CARRIED

Prairie Rd Solutions **298/24** Dietze:
That the RM shall pay Prairie Road Solutions in the amount of \$4,305.00 plus GST for road construction at TWP 060 from RNG 2014-2013. **CARRIED**

Admin Report **299/24** Dietze:
That the RM shall accept the Administrator's Report as presented. **CARRIED**

NEW BUSINESS:

ADD Board **300/24** McLean:
That the RM shall pay the ADD Board invoice for 2024 165 PCO calls at \$60.00 per call for a total of \$9,900.00. **CARRIED**

SE Regional Library fees **301/24** Gervais:
That the RM shall pay the invoice in the amount of \$4,513.50 from the Southeast Regional Library for 2025 fees on January 1, 2025. **CARRIED**

Rev Sharing Declaration **302/24** Dietze:
That the CAO shall submit the Revenue Sharing Eligibility Declaration for 2024 stating that the RM has met all eligibility requirements as follows:
1. Submission of the Audited Annual Financial Statement to the Ministry;
2. In good standing with respect to the reporting and remittance of Education Property Taxes;
3. Adoption of a Council Procedures Bylaw;
4. Adoption of an Employee Code of Conduct; and
5. All members of Council have filed and annually updated their Public Disclosure Statements. **CARRIED**

5 Year Capital Works Meeting **303/24** Dietze:
That the RM council shall meet on Tuesday, January 7, 2025 at 9:00am to discuss the five year Capital Works Plan. **CARRIED**

Corresp. **304/24** Dietze:
• SARM
- Christmas Greetings from Division 1 Director Bob Moulding
- Letter from RM of Enniskillen re Border Crossings Reduced Hours
- Choose Life Newsletter

That the correspondence having been read shall be filed. **CARRIED**

Adjourn 1:40pm **305/24** McLean:
That this meeting shall adjourn. **CARRIED**


Reeve


CAO

RM OF MOOSE CREEK NO. 33

Minutes of the special meeting of the Council of the R.M. of Moose Creek No. 33 which was called by the Chief Administrative Officer and was held in the RM office, 118-5th Street, Alameda, SK on Tuesday, January 7, 2025 at 9:00am.

PRESENT: Kelvin Luedtke Reeve
Kim Dietze Division 3
Edward Brown Division 5
Tyler McLean Division 6
Sentura Freitag Chief Administrative Officer
Kirk Brooks Foreman
Jeremy Burness Assistant Foreman

ABSENT: Jeremy Nielsen Division 1
Reed Gibson Division 2
Melissa Gervais Division 4

The Purpose of this meeting was to discuss:

1. Five-year capital works plan

CALL TO ORDER:

This meeting was called to order by the Reeve at 9:05am.

The Five Year Capital Works Plan was reviewed by all in attendance, and amended.

The Chief Administrative Officer will prepare a final new plan and present it at the next regular meeting of council for approval.

Adjourn **01/25** McLean:
11:35am That this meeting shall adjourn.

CARRIED



Reeve



Chief Administrative Officer