

RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5th Street, Alameda, SK on Tuesday, January 14, 2025 at 9:00am.

PRESENT: Kelvin Luedtke Reeve
 Jeremy Nielsen Division 1 (9:00am via Zoom)
 Kim Dietze Division 3
 Melissa Gervais Division 4
 Edward Brown Division 5
 Tyler McLean Division 6
 Sentura Freitag Chief Administrative Officer
 Michelle Needham Assistant Administrator
 Kirk Brooks Foreman (9:24am – 10:24am)
 Jeremy Burness Assistant Foreman (9:24am – 10:32am)

ABSENT: Reed Gibson Division 2

CALL TO ORDER:

This meeting was called to order by the Reeve at 9:02am.

The Fidelity Bond for 2025 was provided to the council.

DECLARATION OF CONFLICT OF INTEREST - None

COUNCIL COMMITTEE UPDATES

Regular minutes **2/25** McLean:
 That the minutes of the regular meeting of December 10, 2024 shall be approved as read.

CARRIED

Special mtg minutes **3/25** Dietze:
 That the minutes of the special meeting of January 7, 2025 shall be approved as read.

CARRIED

FOREMAN UPDATE 9:24am – 10:32am

Foreman Kirk Brooks and Assistant Foreman Jeremy Burness joined the meeting at 9:24am

Ice scraper **4/25** Dietze:
 That the RM shall ratify the purchase of an ice scraper for the road grader from Mains Welding Ltd., Carnduff, SK at a cost of \$2,240.91 plus taxes.

CARRIED

Kubota mower **5/25** Gervais:
 That the RM shall purchase a Kubota mower from Redvers Ag & Supply Ltd, Redvers, SK, in the amount of \$18,500.00 plus taxes as per their quote dated January 12, 2024.

CARRIED

Grader operator **6/25** Brown:
 That the RM shall advertise for a full time grader operator on saskjobs.ca, the RM Website, and Facebook to start as soon as possible, applications to be received by February 7, 2025 at 4:00pm. The Human Resources Committee will review all applicants and make a recommendation of candidates to interview at the February 11, 2025 regular meeting of council.

CARRIED



- PME training* **7/25** McLean:
That the RM shall book the Powered Mobile Equipment (PME) training through Southeast Regional College, Estevan, SK to be held at the RM shop at an approximate cost of \$350.00 per person; furthermore that it be completed by all outside staff. **CARRIED**
- Truck/plow Tender* **8/25** McLean:
That the RM shall tender for a new 4 door 2 Ton Dump Body Truck with a front mount snowplow installed, to be quoted separately, with trade in of the 2016 Chev 2500 extended cab diesel engine long box truck (165,000kms); to be received by February 10, 2025 at 4:00pm. Furthermore that RM tender policy shall apply. **CARRIED**
- Disc Mower Tender* **9/25** Dietze:
That the RM shall tender for a new 2025 Disc Mower with trade in of the 2021 Vermeer M8050 Disc Mower; tenders to be received by February 10, 2025 at 4:00pm. Furthermore that RM tender policy shall apply. **CARRIED**
- 2016 Neustar Pony Pup Trailer* **10/25** Brown:
That the RM shall tender the 2016 Neustar Pony Pup Trailer (to be sold in as is condition) and advertise on Facebook and SARM classifieds; tenders to be received by February 10, 2025 at 4:00pm. Furthermore that RM tender policy shall apply. **CARRIED**
- Assistant Foreman Jeremy Burness left the meeting at 10:24am
Foreman Kirk Brooks left the meeting at 10:32am
The meeting broke from 10:32am – 10:38am
- December Statement* **11/25** Brown:
That the detailed financial report for the month of December shall be accepted as read, and attached. **CARRIED**
- Accrual Acct Payable* **12/25** Dietze:
That the 2024 accrual accounts as submitted shall be paid, and a list shall be attached to the minutes. **CARRIED**
- Accounts Payable* **13/25** Gervais:
That the statement of payments being, cheques #8064-8092 in the amount of \$165,900.84, Credit Card Payment in the amount of \$2,409.81, Agline Credit Card in the amount of \$1,216.70 and online payments in the amount of \$52,740.45 for a total of \$221,616.92 shall be paid and be attached to the minutes. **CARRIED**
- Oil Approvals* **14/25** Brown:
That the RM shall accept the oil approvals as attached. **CARRIED**



CUSTOM WORK RATES:

Custom Rates 15/25 McLean:

That custom work rates shall be as follows:

Grader/Operator	\$125.00/hour
Grader with blade/Operator	175.00/hour (snow removal)
Mower/Operator	100.00/hour
Loader/Operator	100.00/hour
Tractor/Operator	80.00/hour
Packer	200.00 per day
Black Dirt delivered	15.00/yd*
Gravel Hauled	18.00/yd* 12.00/yd (pit run)*

*A maximum of three loads of gravel and black dirt (hailed only) per year at said costs shall be hauled to rate payers only. These rates will be available to Chopper K Auction Services, the Town of Alameda and Southeast Butcher Block .

CARRIED

Water tokens 16/25 Dietze:

That fees/charges shall be:

Water Well tokens	\$40.00/year
Commercial tokens	\$100.00/year
Fax/Photocopy	\$1.00/page

CARRIED

Gopher tails 17/25 Gervais:

That bounty on gopher tails shall be \$0.50 per tail.

CARRIED

Beaver 18/25 Dietze:

Trapper That Mark Wenner, Terry Barnes or a rate payer as commissioned by a member of council, shall be appointed Contract Beaver Trappers and shall be paid \$50.00 per tail.

CARRIED

Pound 19/25 Brown:

That Chopper K shall be appointed as pound for the year 2025.

CARRIED

PCO 20/25 McLean:

That Terry Barnes shall be appointed as Pest Control Officer for the year 2025.

CARRIED

Weed 21/25 Nielsen:

Inspector That Don Seipp shall be appointed Weed Inspector for the year 2025 at \$28.00/hour, \$0.80/km.

CARRIED

Solicitor 22/25 Dietze:

That M. Swanson Legal Prof., #6 – 415A Wylie Avenue, Oxbow, SK S0C 2B0 shall be appointed as solicitor for the year 2025.

CARRIED

Auditor 23/25 Gervais:

That Dudley and Company LLP, Regina, shall be appointed as Auditor for the year 2025.

CARRIED

BOR **24/25** Nielsen:
Committee That the RM shall appoint Western Municipal Consulting Ltd. to manage the Board of Revision (BOR), for the Term January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members (Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluik, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. Secretary to the Board of Revision shall be Nicolle Hoskins.) **CARRIED**

DAB **25/25** McLean:
Committee That the RM shall appoint Western Municipal Consulting Ltd. to manage the Development Appeals Board (DAB) for the Term January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as member (Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluik, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. Secretary to the Board of Revision shall be Claudette McGuire) **CARRIED**

MBA **26/25** Brown:
Committee That the RM shall appoint Western Municipal Consulting Ltd. to manage the Municipal Board of Appeals (MBA) for the Term January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members (Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluik, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. Secretary to the Board of Revision shall be Nicolle Hoskins). **CARRIED**

CAO **27/25** Dietze:
That Sentura Freitag shall be Chief Administrative Officer, Returning Officer, Assessor, Treasurer for the year 2025 with an annual salary of \$103,281.55 plus membership in the RMAA. **CARRIED**

OLD BUSINESS

5 Year **28/25** Dietze:
Capital Works That the RM shall approve the 5 Year Capital Works Plan as circulated. **CARRIED**

iesel **29/25** Dietze:
Quote That the RM shall continue to purchase diesel fuel from the Arcola Co-op, Arcola, SK for 2025 as their discount rate has not changed from 2024. **CARRIED**

Councillor Jeremy Nielsen left the meeting at 11:41am (via zoom)

Admin Report **30/25** McLean:
That the RM shall accept the Administrator's Report as presented. **CARRIED**

NEW BUSINESS:

EI Rate **31/25** Dietze:
That the RM shall acknowledge 2025 reduced EI rate of 1.173. **CARRIED**

WCB Rate **32/25** Gervais:
That the RM shall acknowledge 2025 WCB rate of 1.95 and that the council shall be covered at the maximum rate for elected officials. **CARRIED**

Sask Lotteries **33/25** Brown:
That the Saskatchewan Lotteries TIP Allocation in the amount of \$2,433.00 for 2025 shall be turned over to the Town of Alameda. **CARRIED**

A/Rec Write/off **34/25** McLean:
That the RM shall write off Accounts Receivable Invoice No. 2024-00105 in the amount of \$16.65 for a map mailed out and Invoice No. 2024-00106 in the amount of \$164.78 for fire fees remaining. **CARRIED**

Appeals Com. Retainers **35/25** Dietze:
That the RM shall pay retainers in the total amount of \$650.00 to Western Municipal Consulting for the 2025 Board of Revisions Committee, Development Appeals Committee and Municipal Board of Appeals Committee. **CARRIED**

Snowmobile Assoc. **36/25** Dietze:
That the CAO shall sign the Land Use Permission Form from the SE Stubble Jumpers Snow Mobile Association upon receipt of a trail map. **CARRIED**

Council broke for lunch 11:59am-12:21pm

Photocopier Lease **37/25** Brown:
That the RM shall lease a new Sharp BP70C36 photocopier from RCAP Leasing Inc. at a cost of \$690.00 paid quarterly for 36 months; with black photocopies at \$0.013 per copy and colour photocopies at \$0.075 per copy (650 copy minimum per quarter). **CARRIED**

RMA RM 3 **38/25** McLean:
That the RM shall sign the Road Maintenance Agreement #2025-03 with the Rural Municipality of Enniskillen No. 3 for gravel hauled out of the pit located at SW 36-02-01 W2M. **CARRIED**



Road Tender **39/25** Dietze:
That the RM shall request Prairie Road Solutions to prepare road design and tender documents for RNG Road 2031 from TWP 42-50 (4 miles known as the Alliance Road). **CARRIED**

Road Tender **40/25** Gervais:
That the RM shall request Prairie Road Solutions to prepare road design and tender documents for TWP 64 from ½ way at RNG 2012 to RNG 2010 (1.5 miles). **CARRIED**

Office Expansion **41/25** Brown:
That the RM authorize the CAO to investigate costs of an office expansion design and to survey Lots 16-17, Block 2, Plan 14947. **CARRIED**

SARM **42/25** McLean:
That the RM shall pay the following 2025 SARM accounts (plus taxes):

- Membership \$3,890.28
- Bond in the amount of \$100,000.00 for Office \$225.00
- Errors and Omissions \$121.00
- Self Insurance \$2,566.73
- Excess Liability \$5 million \$1,837.00
- Property Insurance \$17,624.97
- Short term Disability \$ 11,998.50 (Council coverage of up to 50K each)
- Long term Disability - \$10,090.15
- Extended Health & Dental Benefits Plan and Vision Benefit - \$56,094.76
- Group Life \$3,432.00
- Optional Life Insurance (Freitag) \$540.00

CARRIED

Memberships **43/25** Dietze:
That the RM shall pay the following 2025 memberships:

• APAS	\$12,215.60
• RMAA (Freitag)	\$425.00
• SETPC	\$726.00
• Federation of Canadian Municipalities	\$219.71
• SaskTip	\$100.00
• Sask Crime Stoppers	\$200.00
• Sask Parks and Recreation	upon invoice
• Redcoat Waste	upon invoice
• Agriculture in the Classroom	upon Invoice
• Saskatchewan SPCA	upon invoice
• Saskatchewan Emergency Planners Ass.	upon invoice

CARRIED

Councillor Jeremy Nielsen rejoined the meeting at 12:32pm via zoom

Corresp. **44/25** McLean:
• SARM-
○ SARM 2025 Membership Fee Letter



- Town of Oxbow letter to Minister of Health re Galloway Health Centre
- Letter from Additional Municipal Hail Insurance
- FCM letter

That the correspondence having been read shall be filed.

CARRIED

Adjourn
12:43pm

45/25 Dietze:
That this meeting shall adjourn.

CARRIED


Reeve


CAO